KORENA C.A. PETERS Contact no.: 1-868-463-9957

#168 Upper Chin Chin, Las Lomas, E -mail: korenaptrs5@gmail.com

Piarco,

Trinidad and Tobago

West Indies

# Objectives

* **To engage in a developmental experience that will allow for progress in terms of skills, expertise and innovation through exposure to new ideas to expand my knowledge base for personal and professional growth, as well as growth of the company and be of service to others using my skills and hardworking ability.**

# Education

* 2014-Present

University of the Southern Caribbean

Bachelors of Science in Social Work

* 2012-2014

University of the West Indies

**Open Campus**

**Social Work (Certificate)**

**GPA 2.3**

* 2012

Border Com International

Diploma level 4 (Association of Business Executives)

**Business Management**

* **Business Communication Grade C**
* **Quantitative Methods Grade C**
* **Business Accounting Grade D**
* **Business Management Grade C**
* **2007-2009**

**NorthGate College**

**Ordinary Level**

* **Mathematics 3**
* **English 2**
* **English Literature 4**
* **Information Technology 2**
* **Principles Of Accounts 3**
* **Spanish 3**
* **Human And Social Biology 3**
* **Social Studies 5**

# Employment History

* **National Library and Information Systems Authority (NALIS)**

**Library Attendant**

**On Contract**

**November 25th 2013 – Present**

* **Parenting TT**

**Assistant to Project Coordinators**

**On Contract**

**June 17th –August 31st**

* **Ginger and Spice Café**

**Cashier**

**Part Time**

**January 25th – Present (weekends when needed)**

* **Hyacinth Simms Auditing Firm**

**Administration Assistant**

**Full Time**

**July 2011 – September 2011**

* **New Engineering Construction and Technology and Services Limited**

**Filing**

**Part Time**

**September 2010- December 2013**

* **Executive Marketing**

**Sales clerk and Machine operator**

**June 2011-March 2012**

* **Amigo**

**Ami-Chem. Products**

**External Sales Representative and Promoter**

**July 2011**

* **Camp Create**

**Vacation Camp Assistant**

**July 2009-August 2009**

# Skills

* **Organizational**
* **Effective written and verbal Communication**
* **Interpersonal**
* **Flexible**
* **Hard-working**
* **Creative**

# Certificates Received

* **Gayelle Media Camp (Presenting and Journalism)**
* **Beauty Culture (UWI Open Campus)**

# Hobbies

* **Practicing Beauty Culture (certified by University of the West Indies Open Campus)**
* **Running**
* **Throwing Shot Put at completion level**
* **Volley Ball for recreation**
* **Dragon Boat Rowing for recreation**

# Volunteer Work

* **Trinidad and Tobago Innovative Parenting Support**

**(Parenting TT)**

* **Outreach Programs representing NALIS**

# References

* **Cheryl-Ann Quamina- Baptiste**

**Acting Librarian III**

**NALIS**

**1-868-321-4669**

* **Gail Reyes**

**Human Resource Specialist III**

**NALIS**

**1-868-770-0294**

* **Barbara King**

**Director**

**Parenting TT**

**1-868-664-1520**

* **Claire Craig**

**Human Resource**

**Ginger and Spice Cafe**

**1-868-473-0644**

* **Shavonne Raymond**

**Manager**

**Executive Marketing**

**1-868-723-0440**

* **Kyle Abdool**

**Manager**

**Ami-Chem**

**1-868-310-8883**